

# Multicultural Greek Council Constitution 2018-2019



**Est. February 16, 2010**

*[Handwritten Signature]*

alpha Kappa Delta Phi International Sorority, Inc.  
Colony Chapter

Date

4/26/2018

*[Handwritten Signature]*

Sigma Lambda Gamma National Sorority, Inc.  
Alpha Chapter

Date

4/26/2018

*[Handwritten Signature]*

Sigma Lambda Beta International Fraternity, Inc.  
Alpha Chapter

Date

4/26/2018

*[Handwritten Signature]*

Pi Alpha Phi Fraternity, Inc.  
Pi Chapter

Date

4/26/2018

*[Handwritten Signature]*

Lambda Theta Nu Sorority, Inc.  
Alpha Upsilon Chapter

Date

4/26/2018

*[Handwritten Signature]*

Gamma Rho Lambda National Sorority  
Rho Chapter

Date

4/26/2018

*[Handwritten Signature]*

Delta Phi Lambda Sorority, Inc.  
Colony Chapter

Date

4/26/2018

*[Handwritten Signature]*

Delta Lambda Phi Social Fraternity  
Gamma Gamma Chapter

Date

4/26/2018

*[Handwritten Signature]*

Interested Gentlemen of Lambda Theta Phi  
Latin Fraternity, Inc.

Date

*[Handwritten Signature]*

Multicultural Greek Council President

4/26/2018

Date

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## **ARTICLE I: PURPOSE**

### ***Preamble***

We, the undersigned Greek letter organizations, do hereby formally recognize the formation of the Multicultural Greek Council (MGC) at the University of Iowa. By establishing such an organization, we agree to abide by the provisions of the following constitution and bylaws.

### ***Section 1: Purpose***

The purpose of the Multicultural Greek Council shall be to serve all MGC organizations as a support group, a governing body in their events and communities, to promote multicultural awareness, and to improve relations among all campus fraternities and sororities. We seek to develop strong organizations and leaders through personal growth, education, community service, philanthropy, and defying stereotypes. The MGC defines “cultural” to include race, ethnicity, religion, gender and sexual orientation.

### ***Section 2: Vision Statement***

We, the Multicultural Greek Council community, strive to develop exceptional individuals through building professional and interpersonal relationships, advocating for common issues, and by creating a sense of family through friendship, active support, trust, and respect.

## **ARTICLE II: MEMBERSHIP**

### ***Section 1: Founding Chapters***

- A. The founding membership chapters for the Multicultural Greek Council are:
- a. The Alpha Chapter of Sigma Lambda Beta International Fraternity, Inc.
  - b. The Alpha Chapter of Sigma Lambda Gamma National Sorority, Inc.

### ***Section 2: Member Chapters***

A Member Chapter shall abide by this constitution and have satisfied all payments of dues and fines. A Member Chapter is a chapter that has successfully applied to become a Member Chapter in the Multicultural Greek Council at the University of Iowa. (See Article XIII, Section 4)

### ***Section 2.A: Current Members***

- A. Current member chapters are listed as the following:
- a. The Alpha Chapter of Sigma Lambda Beta International Fraternity, Inc. (2009)
  - b. The Alpha Chapter of Sigma Lambda Gamma National Sorority, Inc. (2009)
  - c. The Pi Chapter of Pi Alpha Phi National Fraternity, Inc. (2011)
  - d. The Colony Chapter of Delta Phi Lambda Sorority, Inc. (2013)
  - e. The Gamma Gamma Chapter of Delta Lambda Phi Social Fraternity (2013)
  - f. The Alpha Upsilon Chapter of Lambda Theta Nu Sorority, Inc. (2014)
  - g. The Colony Chapter of alpha Kappa Delta Phi International Sorority, Inc. (2016)

### ***Section 2.B: Member Chapter Expectations***

- A. Adhere to all council and university policies set forth herein this constitution.
- B. Pay all dues and fines by the posted date.
- C. Have one (1) vote on all MGC voting matters.
- D. Provide at least one (1) delegate to the council. The chapter delegates must be an active member in their chapter.
- E. Provide one (1) active member from the chapter to serve on any MGC committee formed. This same member does not have to serve on all committees.
- F. Provide at least one (1) member to roundtable meetings.
- G. Effectively communicate in a timely manner (within 2 days).
- H. Fulfill the philanthropy and community service requirements in Article VIII, Section 2.
- I. Have one-third ( $\frac{1}{3}$ ) membership (unless otherwise specified by the Executive Board) attend every MGC hosted or sponsored event.
- J. Provide chapter updates to Council Legislative meeting prior to the beginning of each meeting.
- K. Failure to adhere to these responsibilities may lead to a judicial hearing or could lead to removal from the council.

### ***Section 3: Affiliate Chapters***

Affiliate Chapters are those organizations who have not yet applied for membership to MGC.

#### ***Section 3.A: Current Affiliate Members***

- A. The Rho Chapter of Gamma Rho Lambda National Sorority (2013)
- B. The Interested Gentlemen of Lambda Theta Phi Latin Fraternity, Inc. (2018)

#### ***Section 3.B: Affiliate Chapter Expectations***

- A. Adhere to all council and university policies set forth herein this constitution.
- B. Pay all dues and fines by the posted date.
- C. Have one (1) vote on all MGC voting matters.
- D. Provide at least one (1) delegate to the council.
- E. Provide one (1) member to serve on any MGC committee formed. This same member does not have to serve on all committees.
- F. Provide at least one (1) member to roundtable meetings
- G. Effectively communicate in a timely manner (within 2 days).
- H. Have ( $\frac{1}{3}$ ) membership (unless other specified by the Executive Board) attend every MGC hosted or sponsored event
- I. Fulfill the philanthropy and community service requirements in Article VII, Section 2.
- J. Provide chapter updates to Council Legislative meeting prior to the beginning of each meeting.
- K. Members of Affiliate Chapters may not hold Executive Board positions.
- L. Failure to adhere to these responsibilities may lead to a judicial hearing or could lead to removal from the council.

### ***Section 4: Inactive Chapters***

- A. Inactive Chapters are chapters that are unable to successfully complete the duties, policies, and responsibilities of a Member Chapter or Affiliate Member Chapter to the MGC.



- B. All inactive chapters will have the opportunity to appeal the council to return to full membership status on the council.
  - a. A written letter of intention in both physical and electronic forms must be submitted to the Executive Board within 10 days.
  - b. The Executive Board will inform the member delegates of the appeal, and the member delegates will vote to approve or deny the appeal one (1) week after being informed.
  - c. The chapter is automatically considered inactive until the the appeal has been approved or denied by the member delegates.
- C. Inactive chapters lose the following rights:
  - a. Will not receive event promotion and exposure through the MGC or FSL website and social media accounts.
  - b. Inactive chapters will not be allowed to participate in Meets the Greeks and Warm Up with the Greeks.
  - c. Members of inactive chapters may not hold Executive Board positions within MGC.
  - d. Have zero (0) votes on all MGC voting matters.
  - e. Cannot use any MGC funds, resources, or events.
- D. Inactive chapters must complete the following tasks to return to active status:
  - a. Complete all uncompleted tasks assigned in probation status.
  - b. Co-sponsor a non-social event with an organization outside of the MGC.
- E. Chapters that remain on inactive status for one (1) academic year will be disaffiliated from the MGC.

### ***Section 5: Probation***

- A. A chapter under probation is subject to follow rules and standards of evaluating measurable steps for reform and return to MGC membership status.
- B. A chapter under probation must complete the following tasks:
  - a. Complete an additional 2 hours of community service, per member, as a whole chapter.
  - b. Attend any two (2) events external to your chapter of the following: educational workshops, panels, or guest speakers hosted by any MGC Organizations or a university sponsored event.
    - i. Two-thirds ( $\frac{2}{3}$ ) of the chapter must attend these events.
  - c. Organize and hold a fundraiser and donate 65% of the profits to MGC.
- C. A chapter under probation will lose the following rights:
  - a. Attend any MGC hosted or sponsored social events.
  - b. Have zero (0) votes on all MGC voting matters.
  - c. Members of chapters under probation may not hold Executive Board positions within MGC.
- D. If the chapter cannot complete these tasks within 80 days of probation being assigned, it will be classified as an inactive chapter as specified in Article II, Section 4, and the tasks of probation will be carried over to the chapter's inactive status.

### ***Section 6: Three-Strike Rule***

- A. The Three-Strike rule shall be implemented as a disciplinary measure for chapters unable to adhere by the following standards:
  - a. MGC Legislative
    - i. Providing chapter updates prior to the beginning of the meeting.
    - ii. Having an unexcused absence.

- b. MGC hosted or sponsored events
  - i. Having an unexcused absence.
  - ii. Not meeting the attendance requirement specified for each event.
- c. Projects and deadlines
  - i. Not completing projects and deadlines assigned by the Executive Board by the posted date.
  - ii. Not submitting required documentation assigned by the Executive Board by the posted date.
- B. The three strikes shall be implemented as followed
  - a. Strike 1: Written warning from the MGC Executive Board sent to the chapter president
  - b. Strike 2: Written warning from the MGC President sent to the chapter president.
  - c. Strike 3: Judicial hearing with MGC Advisor and MGC Executive Board sent to chapter president.
    - i. A chapter may be placed on probation (Article II, Section 5) following the judicial hearing
- C. A chapter's strike record will reset at the beginning of each semester.

#### ***Section 6.A: Three-Strike Rule Appeal Process***

- A. To appeal a single strike that is issued to a given chapter you must:
  - a. Send an appeal via email to meet in person within one (1) week with an outline of the strike assigned and a reason why the organization should not be given the strike.
  - b. Appeals should be sent to Vice President of Reports and Records.
    - i. The appeals should also be sent to respective Vice Presidents, MGC Advisor, and person appeals.
- B. Chapters are allowed to make two (2) appeals for a given strike per semester.

#### ***Section 7: Disaffiliate Chapters***

- A. Disaffiliate Member Chapters have violated any MGC constitutional components or have been an Inactive Chapter for one (1) academic year.
- B. Disaffiliation is a decision only the chapter in question and/or the general council, by voting, can make.

#### ***Section 8: Delegates and Voting***

- A. Each Member and Affiliate Member chapter in MGC shall have a delegate for their organization.
- B. Each Member and Affiliate Member chapter shall have one (1) vote.
- C. The MGC Executive Board member will not have a vote, unless in the case of a tie.
- D. If a chapter delegate is not present but another representative of that chapter is, that representative maintains the right to vote on behalf of their chapter.
- E. In the events that a tie occurs in a vote, the delegates shall be given a second opportunity to discuss an issue and then vote again.
- F. If a tie remains, then the issue shall be voted upon by the MGC Executive Board who shall vote in the interest of the Council.
- G. If a tie still remains, then the issue shall be decided by the MGC President.
- H. Additional members of MGC organization may attend MGC Meetings.

### **ARTICLE III: DUTIES OF OFFICERS**

#### ***Section 1: General Executive Board***

- There shall be an Executive Board comprised of six (6) elected officers. These officers include: President, Vice President of Finance & Operations, Vice President of Membership, Vice President of Programming, Vice President of Public Relations & Marketing, and Vice President of Reports & Records.
- In the case of a tie in any vote of the delegates on any issues, it will be the responsibility of the Executive Board to come to a decision to break the tie.
- The Executive Board shall also serve as the Judicial Board which will resolve any disputes among members of the MGC or chapters that may arise.
- The Executive Board shall host a retreat annually in the fall semester where the Executive Board and general members will review the Constitution.

### ***Section 1.A: President***

- Serve as chairperson of the Executive Board.
- Call and preside at all meetings of the Executive Board and the General Council.
- Serve as official spokesperson and liaison between MGC, IFC, NPHC, and PHC governing councils, Fraternity and Sorority Life Programs, and on and off campus communities.
- Meet regularly with a member of the Fraternity and Sorority Life staff.
- Maintain a contact list of University officials and public professionals pertinent to MGC business, including but not limited to the Division of Student Life.
- Serve as a member on the Risk Reduction and Management Committee.
- Responsible for completing the AFLV Awards Electronic Binder as assigned.
- Perform other duties as assigned.
- Follow FSL contract.

### ***Section 1.B: Vice President of Finance & Operations***

- Perform the duties of the President in their absence.
- Maintain an up-to-date list of MGC membership and delegate contact information.
- Receive all payments from chapter dues and fines and provide receipts.
- Responsible for creating an annual budget and distributing copies to MGC member organizations.
- Maintain up-to-date financial records; give updates at each legislative meeting and an annual report at the end of the term.
- Responsible for submitting applications for additional funding as needed by the Council.
- Responsible for completing the AFLV Awards Electronic Binder as assigned.
- Serve as a member of the Fraternity and Sorority Life Finance and Operations committee and the Education and Leadership committee.
- Meet with Fraternity and Sorority Life program staff as needed.
- Perform other duties as assigned.
- Follow FSL contract.

### ***Section 1.C: Vice President of Membership***

- Coordinate the Meet the Greeks program each semester.
- Assist in the coordination of the Fall New Member Day.
- Serve as the liaison with organizations that are interested in expanding to the University of Iowa.
- Represent MGC during any recruitment events.

- EX. Hawkeye Visit Days, Multitutorial Visit Day, etc.
- Serve as a member of the Fraternity and Sorority Life Membership Intake/Recruitment Committee and Academic Achievement Committee.
- Be notified of recruitment events for all Affiliate and Member Chapters within the first two (2) weeks of a given semester for their official recruitment period.
- Responsible for completing the AFLV Awards Electronic Binder as assigned.
- Meet with Fraternity and Sorority Life program staff as needed.
- Perform other duties as assigned.
- Follow FSL Contract.

***Section 1.D: Vice President of Programming***

- Coordinate all committees for MGC events.
- Coordinate one (1) social/educational and one (1) community service/philanthropy event per semester.
  - Be part of any planning of community service events with the rest of FSL community.
  - Head planning for any additional programs.
- Responsible for completing the AFLV Awards Electronic Binder as assigned.
- Serve as a member of Fraternity and Sorority Life Philanthropy and Services committee.
- Meet with Fraternity and Sorority Life program staff as needed.
- Perform other duties as assigned.
- Follow FSL contract.

***Section 1.E: Vice President of Public Relations & Marketing***

- Works with the Vice President of Programming to create promotional materials for MGC sponsored programs.
- Work closely with IFC, PHC, and NPHC officers responsible for marketing.
- Responsible for taking and collecting pictures of all MGC events.
- Responsible for making sure the FSL website is up-to-date.
- Responsible for the creation and updating of publication pieces to advertise the member organizations of the MGC.
- Serves as a member of the Fraternity and Sorority Marketing and Public Relations committee.
- Meet with the Fraternity and Sorority Life program staff as needed.
- Responsible for completing the AFLV Awards Electronic Binder as assigned.
- Perform other duties as assigned.
- Follow FSL contract.

***Section 1.F: Vice President of Reports and Records***

- Maintain a calendar of programs sponsored by MGC Chapters.
- Responsible for scheduling rooms for MGC programs.
- Create executive and legislative council meeting agendas.
- Record attendance and minutes at executive and legislative council meetings.
- Record all strikes and strike appeals assigned to chapters.
- Notify Member chapter, Affiliate Member chapters, and Executive Board members of strikes received.

- Post electronic copies of executive and legislative meeting minutes on the FSL website within 48 hours of the meeting.
- Responsible for reviewing and publicly storing all executive and legislative council meeting agendas and minutes at the end of each semester.
- Responsible for distributing MGC Constitution, Risk Management Procedures, and any other necessary documents to the Member and Affiliate Member chapters.
- Meet with Fraternity and Sorority Life program staff as needed.
- Responsible for completing the AFLV Awards Electronic Binder as assigned.
- Perform other duties as assigned.
- Follow FSL Contract.

## **ARTICLE IV: ELECTIONS OF OFFICERS**

### ***Section 1: The Officer Qualifications***

- A. All candidates must have and maintain a 2.5 cumulative GPA.
- B. Candidates running for the position of President must have been a member of their organization for at least two (2) semesters.
- C. Candidates running for any Vice President positions must have been a member of their organizations for at least one (1) semester.
- D. All candidates must have held a leadership position within their chapter or MGC, prior to running (examples include: Committee Chair, serving on the Homecoming or Greek Week committee).
- E. Cannot serve as President of their chapter.
- F. All candidates running must be part of an active Member Chapter of MGC.
- G. All candidates running must be an active member of their own chapter.
- H. These qualifications will be waived under discretion of the Executive Board.

### ***Section 2: Election Process***

- A. Elections will be held in November.
- B. All candidates must fill out and turn in an application one (1) week prior to elections.
- C. All candidates must prepare a speech of three (3) minutes or less for each position in which they are applying.
- D. A question/answer session will follow candidate speeches.
  - a. Only delegates, Executive Board members, or Advisors of MGC may ask questions.
  - b. All candidates running for positions will not be allowed in the room while the other candidate is speaking or during the questioning.
- E. Voting
  - a. Each chapter must have at least one (1) voting representative present, and the chapter will only receive one (1) vote.
  - b. The winning candidate must receive more than 50% of the votes to win; if necessary, runoffs will be held to attain this.
  - c. In the event of a tie, the MGC Executive Board will decide who will fill the position.

## **ARTICLE V: IMPEACHMENT OF OFFICERS**

### ***Section 1: Vacancies and Impeachment***

- A. In the event of a vacancy in office, all vacant offices shall be temporarily appointed by the MGC President with approval of the Executive Board.
  - a. An announcement will be made at a General Council meeting of the vacancy.
  - b. Qualified applicants will have one (1) week to turn in a letter of interest.
- B. Removal from Office:
  - a. All elected officers may be subject to impeachment consistent with violation of any Article of the MGC's Constitution and Bylaws.
- C. Procedure:
  - a. Any active member organization(s) or executive officer(s) may bring an officer of the MGC up for impeachment with due cause. The alleged violations must be presented in writing and presented by sponsoring organization(s) or executive officer(s) on a General Council agenda.
  - b. The Executive Board will send a letter out to the alleged person notifying them of their violations.
  - c. The alleged person will have one (1) week to either resign or continue with judicial board hearing regarding possible impeachment.
- D. Judicial Board & Hearing Notification:
  - a. The remaining Executive Board officers will serve as the Judicial Board.
  - b. All Judicial Board members will be notified in writing of the alleged charges, the MGC officer accused, and the date and time of the hearing.
- E. Hearing:
  - a. The MGC Judicial Board will convene and formally review the accusations of the sponsoring organization(s) or executive officer and formally ask questions of the accused MGC officer.
  - b. The Judicial Board will deliberate and notify the accused officer of their
  - c. findings within 48 hours in writing.
- F. Possible Sanctions:
  - a. Removal from office (majority vote of the Judicial Board required)
  - b. Fine (amount to be determined by the Judicial Board and FSL Staff)
  - c. Educational sanction.
  - d. Community service.
  - e. Combination of the above.
- G. Decision:
  - a. Any chapter wishing to appeal the Judicial Board's decision must present their case to the General MGC body within 30 days.
    - i. The decision of the General MGC body will be the final decision.

## **ARTICLE VI: FINANCES**

### ***Section 1: Dues***

- A. Council dues will be assessed by semester at a \$10 per member rate for each Affiliate and Member Chapter.
- B. The Vice President of Finance & Operations will provide invoices to the member organizations at the 4th General Council meeting each semester.
- C. Each Affiliate or Member chapter's invoice will be based on their chapter roster submitted to CSIL.
- D. Dues must be submitted to the Student Organization Business Office (SOBO) by the next General Council meeting after dues invoices have been handed out.

### ***Section 2: Delinquent Accounts***

- A. An organization that is delinquent in its dues to the MGC will be placed on probation and shall:
  - a. Lose all voting rights in General Council meetings until the balance is paid in full.
  - b. Cannot attend any MGC sponsored events until the balance is paid full.
  - c. Be subject to further disciplinary action by the Judicial Board as deemed necessary by the MGC Executive Board and MGC Advisor.

## **ARTICLE VII: ABSENCES & TARDINESS**

### ***Section 1: Absences***

- A. Each Member Chapter and Affiliate Chapter is allowed two (2) excused absences per semester without any repercussions.
  - a. An excused absence is one in which an MGC Executive Board member, preferably the President, Advisor, or Vice President of Finance & Operations, was made aware of at least 24 hours in advance. Excused absences are also in any case of severe illness or emergency.
- B. Member Chapters and Affiliate Chapters will follow the Three Strike Rule (Article II, Section 6) regarding unexcused absences from General Council Meetings, roundtables, or any MGC hosted or sponsored events.

### ***Section 2: Executive Board Absences***

- C. Each MGC Executive Board member is allowed two (2) excused absences per semester without any repercussions.
  - a. An excused absence is one in which an MGC Executive Board member, preferably the President, Advisor, or Vice President of Finance & Operations, was made aware of at least 24 hours in advance. Excused absences are also in any case of severe illness or emergency.
- D. MGC Executive Board members will follow the Three Strike Rule (Article II, Section 6) regarding unexcused absences from General Council Meeting, roundtables, or any MGC hosted or sponsored events.

### ***Section 3: Tardiness***

- A. A tardy is define as arriving five (5) minutes after a meeting is called to order.
- B. Each Member Chapter, Affiliate Chapter and Executive Board member is allowed two (2) tardies for any required event or meeting per semester without any repercussions.

- C. After two (2) tardies have been recorded, the Member Chapter, Affiliate Chapter or MGC Executive Board member may be subject to a judicial hearing.

## **ARTICLE VIII: PROGRAMS & EVENTS**

### ***Section 1: Activity Calendar Dates***

- A. MGC Event Forms are found online at OrgSync.com on the Multicultural Greek Council page under “Forms”. These forms serve as a tool for the governing council to monitor the events hosted by the council chapters to decrease event overlap and confirm the event reflects the council and Fraternity & Sorority Life community in a positive manner and demonstrates the community’s core values.
- B. MGC Event Forms must be submitted two (2) weeks prior by the chapter hosting a public event. Public events are defined as activities that are open to nonmembers of the chapter who submitted the event form.
  - a. All forms will be reviewed by the VP of Programming within 48 hours of submission.
  - b. Events that use an invite-only guest list do not need to be reported to the council (i.e. interviews, date parties, etc.).
  - c. If an event form is submitted less than two (2) weeks before a proposed event, approval is at the discretion of the MGC Executive Board.
  - d. In the case of a form being denied by the council, the member chapter can have the opportunity to appeal the decision of the VP of Programming at a regularly scheduled legislative council meeting by majority vote.
- C. The purpose of the MGC event forms are to allow ample time for the entire University of Iowa community to be notified about the event and able to attend.
- D. On the first meeting of every semester, each active member and affiliate member organization will have the opportunity to fill the MGC event calendar. Each organization is required to update the MGC event calendar in at least two (2) weeks prior to an event.

### ***Section 2: Philanthropy and Community Service***

- A. The Form P on OrgSync must be completed by the given deadlines in the previous semester in order to host a philanthropy event.
- B. A maximum of two (2) philanthropic events can be held within the MGC community on the same day if the two events do not overlap for more than one hour of time. Philanthropic events taking place over multiple consecutive days are exempt from this rule.
- C. Affiliate and Member Chapters are required to log two (2) hours of community service per member in their organization by the end of each semester on OrgSync.
- D. Affiliate and Member Chapters must attend at least one (1) Circle of Sisterhood event per semester.

### ***Section 3: Recruitment Events***

- A. Recruitment events for a chapter’s main recruitment period for all Member and Affiliate Chapters must be sent to the VP of Membership within the first two (2) weeks of a given semester in order to be held.



- a. After the Main recruitment period, defined as outside the allocated time, usually after the given one or two weeks of recruitment near the beginning of the semester, events regarding recruitment must be reported two weeks prior to the event being held.

## **ARTICLE IX: EVENT & ALCOHOL POLICY**

### ***Section 1: Event Definition***

- A. An event subject to the following regulations will include all events where either non-members or members of the host chapter are present.
- B. Events subject to regulation and definition herein will include all events endorsed by, supported by, and sponsored by a chapter.
- C. The presence of alcohol will include any consumable item with an alcoholic content.
- D. Chapter will refer to any organization recognized as belonging to the MGC.

### ***Section 2: Alcohol Policy***

- A. Under no conditions may anyone under the legal drinking age purchase or consume alcohol at any event sponsored by a member organization.
- B. MGC Funds cannot be used to purchase alcohol.

### ***Section 3: Monitoring Events with Alcohol***

- A. Member organizations must maintain monitors at the single entrance to the event. Monitors must deny admittance to persons not possessing a valid picture identification showing legal proof of age.
- B. MGC requires the use of 3rd Party Vendors for any events with alcohol. The member organization must adhere to the 3rd Party Vendors rules and regulations, as well as all state and federal laws.
- C. No alcohol containers will be permitted to enter the event by a person under the age of 21.
- D. Persons possessing alcohol must show legal proof of 21 years of age before being admitted to any event. Upon being admitted to the event, these persons must be stamped clearly as to identify their proof of legal drinking age.
- E. All events will officially end by 2:00 a.m. or earlier if designated by the 3rd Party Vendor.
- F. Alcohol will not be made available to any guest or member whose behavior is visibly affected by alcohol.
- G. No alcohol shall be present at any community service or philanthropic events, which are sponsored by a member organization.
- H. Member organizations shall make available alternate nonalcoholic drinks and/or foods in a manner and quantity which will assume that they are available to all guests who desire them throughout the duration of the event.

## **ARTICLE X: RULES OF ORDER**

### ***Section 1: Robert's Rule***

- A. The University of Iowa Multicultural Greek Council shall be governed by Robert's Rules of Order Newly Revised Edition except in matters specifically provided for in the constitution, bylaws, and standing rules.

## **ARTICLE XI: MEETINGS**

### ***Section 1: Meeting Times and Schedules***

- A. The General Council and the Executive Board shall meet weekly.
- B. The Executive Board shall determine time and place of the Council Meeting with approval by the General MGC body.
  - a. All chapter updates must be submitted for the Council Meeting Prior to the start of the meeting.

### ***Section 2: Emergency Meetings***

- A. The Executive Board may call an emergency council meeting with 48 hours advanced notice to the member organizations.

### ***Section 3: Quorum***

- A. In order for regular business to be conducted. MGC meetings must meet the following criteria:
  - a. The MGC President and Vice President of Finance & Operations or their designated replacement must be on hand to officially run and record the meeting.
  - b. More than one-half (50%) of member chapters must be present to vote.

### ***Section 4: Executive Board Meetings***

- A. The MGC Executive Board will meet once (1) a week or bi-weekly to discuss about any updates.
- B. The MGC President will need to host a pre-LAUNCH meeting at the start of every semester.
- C. Each Executive member must hold at least two (2) hours of Office hours a week. That shall be decided by the Executive member.

## **ARTICLE XII: EXPANSION**

### ***Section 1: Criteria For Joining***

- A. All fraternities or sororities are welcome to apply for council membership at the beginning of each semester.
- B. The following parameters must be met prior to Council approval. The General Council will make the decision, and the applying fraternity or sorority should meet the following criteria:
  - 1. The applying organization must have at least five (5) active members whom are full-time students at the University of Iowa at the time of application.
  - 2. Each member of the applying organization must be in good standing with the University of Iowa.
  - 3. The applying organizations must be recognized by the Center for Student Involvement & Leadership as a Fraternity or Sorority at the University of Iowa.

## ***Section 2: Interest Groups of the Multicultural Greek Council***

- A. Interest groups are a group of individuals on campus in the first stage of the process leading to installation as a chapter of a Greek-letter organization. These groups have a specific organization that they would like to become an expansion of.
- B. Interest groups are required to attend one (1) Legislative meeting to introduce themselves, and this meeting shall be decided by the Executive Board.
  - a. The interest group must introduce their mission, vision, purpose, and National Board requirements.
  - b. The interest group must provide documentation of their accomplishments, future plans, and their timeline for becoming a colony chapter of their organization.
- C. The interest group must notify the VP of Membership of its presence and desire to join the Multicultural Greek Council prior to taking any other further actions.
  - a. These actions include any collaborations with any Member or Affiliate members of the MGC: using MGC funds, resources, and events; unless the interest group has stated no intentions of becoming a part of the MGC.

## ***Section 3: Application Packet For Interest Groups***

- A. Organizations interested in joining MGC must submit an Application Packet which includes:
  - Letter of intent on how the organization would benefit from participation in MGC.
  - Philanthropies and community service projects in which the organization participates or sponsors.
  - Purpose and goals of the organizations.
  - Roster of current members with a listing of the chapter officers.
  - A local chapter constitution.
  - Written documentation of future plans for their organization.
- B. The applying member organization must meet with the MGC Vice President of Membership to ensure that the packet is successfully completed one (1) week prior to submitting the packet.
- C. Complete Application Packets must be submitted to the MGC Vice President of Membership.

## ***Section 4: Membership Chapter Presentation***

- A. Affiliated Chapters who are interested on retaining full membership status on MGC must create a presentation, which includes:
  - Organization Name
  - Vision and Purpose of the organization
  - History of the organization
  - Facts about the organization
  - An explanation of how the organization would benefit from participation in MGC
- B. The applying Affiliate Chapter must have at least five (5) members who are full-time students at the University of Iowa at the time of the presentation.
- C. The applying Affiliate Chapter must meet with the MGC Vice President of Membership to ensure that the presentation is successfully completes one (1) week prior to presenting.
- D. The applying Affiliate Chapter must come in during one of the Legislative meetings, that is decided by the Executive Board to come in.

## ***Section 5: Approval Process***

- A. After a completed Application Packet or a Membership Presentation has been submitted to the Vice President of Membership, the MGC Executive Board will review the application.
- B. At the next General Council Meeting, a copy of the Application Packet/Membership Presentation slides will be distributed to member delegates to send back to their organization.
- C. Members of the potential organization will attend the meeting to present why they are interested in joining the MGC and to answer questions from the MGC delegates and executive board.
- D. At the next General Council Meeting, the current MGC delegates will vote on the Application or membership presentation presented based on their organization's decisions.
  - a. A unanimous vote is required to allow a new organization to join the council.
- E. Once approved, the new organization shall have full membership rights in MGC.

## **ARTICLE XIII: HAZING**

### ***Section 1: Hazing***

All forms of hazing or pre-initiation activities which are defined as hazing shall be banned. Hazing is defined as any action taken or situation created, intentionally, whether on or off university premises to produce mental or physical discomfort, embarrassment, harassment or ridicule. Such activities and situations include creation of excessive fatigue; physical and psychological shocks; wearing, publicly, apparel which is conspicuous and not normally in good taste; engaging in public stunts and jokes; morally degrading or humiliating games and activities; and any other activities which are not consistent with the regulations and policies of the educational institution. If evidence is reported that a member, affiliate member, or interest group of a fraternity or sorority is hazing, the Executive Board will inform the Advisor.

- All reports of hazing may be made anonymously to the Executive Board in any form of communication including but not limited to email, verbal, written, etc.

### ***Section 2: Risks***

Every chapter is expected to follow both their National Organization's policies on Hazing, as well as any rules/policies from the University of Iowa.

## **ARTICLE XIV: HUMAN RIGHTS POLICY**

- A. In no aspect of its programs shall there be any difference in the treatment of persons on the basis of race, creed, color, religion, national origin, age, sex, pregnancy, disability, genetic information, status as a U.S. veteran, service in the U.S. military, sexual orientation, gender identity, associational preferences, or any other classification which would deprive the person of consideration as an individual. The organization will guarantee that equal opportunity and equal access to membership, programming, facilities, and benefits shall be open to all persons. Eighty percent (80%) of this organization's membership must be composed of UI students.

## **ARTICLE XV: FINANCIAL STATEMENT**

- A. The Multicultural Greek Council is required to deposit all receipts in and make disbursements through the Student Organization Business Office, Fraternity Business Services, or Recreational Services. Upon dissolution, state money and mandatory student fees revert back to the granting organization. Inactive organizations will be considered dissolved after five years of no account activity. Revenue generated

dollars or “00 funds” must be divided as stated in this Constitution and carried out by our leadership. Our organization’s remaining revenue generated dollars or “00 funds” will be divided or disbursed to Student Organizational Business Office (SOBO) or the MGC “00 Account”. If this organization has dissolved and revenue generated dollars or “00 funds” have not been divided as stated in this Constitution by five years from last account activity, funds in our “00 account” will revert to an account specified for this purpose within student government(s). These funds will then be available for distribution through student government(s) guidelines in accordance with University of Iowa policy.

## **ARTICLE XVI: AMENDMENTS**

- A. Proposals for an amendment to the Constitution must be presented at any General Council called MGC meeting.
- B. There must be at least a two (2) week time period between the times of the proposed Constitutional Amendment and voting on the Amendment, during which time each chapter’s delegate shall present the amendment for approval in his or her respective chapter.
- C. Amendments require three-fourths (3/4) approval of the voting delegates to pass and cannot pass unless all chapters have voting delegates present.



