**Multicultural Greek Council Constitution 2021 2022**

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# **ARTICLE I: PURPOSE**

## **Preamble**

1. We, the undersigned Greek letter organizations, do hereby formally recognize the formation of the Multicultural Greek Council (MGC) at the University of Iowa. By establishing such an organization, we agree to abide by the provisions of the following constitution and bylaws.

## **Section 1: Purpose**

1. The purpose of the Multicultural Greek Council shall be to serve all MGC organizations as a support group, a governing body in their events and communities, to promote multicultural awareness, and to improve relations among all campus fraternities and sororities. We seek to develop strong organizations and leaders through personal growth, education, community service, philanthropy, and defying stereotypes. The MGC defines “cultural” to include race, ethnicity, religion, gender and sexual orientation.

## **Section 2: Vision Statement**

1. We, the Multicultural Greek Council community, strive to develop exceptional individuals through building professional and interpersonal relationships, advocating for common issues, and by creating a sense of family through friendship, active support, trust, and respect.

# **ARTICLE II: MEMBERSHIP**

## **Section 1: Founding Chapters**

1. The founding membership chapters for the Multicultural Greek Council are:
	1. The Alpha Chapter of Sigma Lambda Beta International Fraternity, Inc. b. The Alpha Chapter of Sigma Lambda Gamma National Sorority, Inc.

## **Section 2: Member Chapters**

1. Member Chapter shall abide by this constitution and have satisfied all payments of dues and fines. A Member Chapter is a chapter that has successfully applied to become a Member Chapter in the Multicultural Greek Council at the University of Iowa. (See Article XIII, Section 4)

## **Section 2.A: Current Members**

1. Current member chapters are listed as the following:
	1. The Alpha Chapter of Sigma Lambda Beta International Fraternity, Inc. (2009)
	2. The Alpha Chapter of Sigma Lambda Gamma National Sorority, Inc. (2009)
	3. The Pi Chapter of Pi Alpha Phi National Fraternity, Inc. (2011)
	4. The Xi Chapter of Delta Phi Lambda Sorority, Inc. (2013)
	5. The Gamma Gamma Chapter of Delta Lambda Phi Social Fraternity (2013)
	6. The Alpha Upsilon Chapter of Lambda Theta Nu Sorority, Inc. (2014)
	7. The Associate Chapter of alpha Kappa Delta Phi International Sorority, Inc. (2016)
	8. The Associate Chapter of Lambda Theta Phi Latin Fraternity, Inc. (2018)
	9. The Rho Chapter of Gamma Rho Lambda National Sorority (2013)

## **Section 2.B: Member Chapter Expectations and Rights**

1. Adhere to all council and university policies set forth herein this constitution.
2. Pay all dues and fines by the posted date.
3. Have one (1) vote on all MGC voting matters.
4. Provide at least one (1) delegate to the council.
5. Provide one (1) active member from the chapter to serve on any MGC committee formed. This same member does not have to serve on all committees.
6. Provide at least one (1) member to roundtable meetings.
7. Effectively communicate in a timely manner (within 2 days).
8. Fulfill philanthropy and community service requirements in Article VIII, Section 2.
9. Have one-third (1⁄3) membership attend every MGC hosted or sponsored event, unless otherwise specified by the Executive Board.
10. Provide chapter updates to Council Legislative meeting prior to the beginning of each meeting.
11. Failure to adhere to these responsibilities may lead to a judicial hearing or could lead to removal from the council.
12. All chapters must provide one member for the Judicial Board

## **Section 3: Affiliate Chapters**

1. Affiliate Chapters are those organizations who have not yet applied for membership to MGC.

## **Section 3.A: Current Affiliate Members**

1. There are currently no Affiliate Members.

## **Section 3.B: Affiliate Chapter Expectations**

1. Adhere to all council and university policies set forth herein this constitution.
2. Pay all dues and fines by the posted date.
3. Provide at least one (1) delegate to the council.
4. Respond to all MGC communications within 48 hours.
5. Have (1⁄3) membership (unless other specified by the Executive Board) attend every MGC hosted or sponsored event
6. Fulfill philanthropy and community service requirements in Article VII, Section 2.
7. Provide chapter updates to Council Legislative meeting prior to the beginning of each meeting.
8. Members of Affiliate Chapters may not hold Executive Board positions.
9. Failure to adhere to these responsibilities may lead to a judicial hearing or removal from the council.

## **Section 4: Probation Expectations**

1. A chapter under probation is subject to follow rules and standards of evaluating measurable steps for reform and return to MGC membership status.
2. A chapter under probation must complete the following tasks:
	1. Complete an additional 2 hours of community service, per member, per semester.
	2. Attend any two (2) events external to your chapter of the following: educational workshops, panels, or guest speaker(s) hosted by any MGC Organizations or a university sponsored event.
		1. Two-thirds (2⁄3) of the chapter must attend these events.
	3. Organize and hold a fundraiser and donate 65% of the profits to MGC.
3. A chapter under probation will lose the following rights:
	1. Attend any MGC hosted or sponsored social events.
	2. Have zero (0) votes on all MGC voting matters.
	3. Members of chapters under probation may not hold Executive Board positions within MGC.
4. If the chapter cannot complete these tasks within 80 days of probation being assigned, it will be classified as an inactive chapter as specified in Article II, Section 4, and the tasks of probation will be carried over to the chapter’s inactive status.

## **Section 5: Inactive Chapters**

1. Inactive Chapters are chapters that are unable to successfully complete the duties, policies, and responsibilities of Member Chapter or Affiliate Member Chapter to the MGC.
2. All inactive chapters will have the opportunity to appeal the council to return to full membership status on the council.
	1. A written letter of intention in both physical and electronic forms must be submitted to the Executive Board within ten (10) days.
	2. The Executive Board will inform the member delegates of the appeal, and the member delegates will vote to approve or deny the appeal one (1) week after being informed.
	3. The chapter is automatically considered inactive until the appeal has been approved or denied by the member delegates.
3. Inactive chapters lose the following rights:
	1. Will not receive event promotion and exposure through the MGC or FSL website and social media accounts.
	2. Inactive chapters will not be allowed to participate in Meets the Greeks and Warm Up with the Greeks
	3. Members of inactive chapters may not hold Executive Board positions within MGC.
	4. Have zero (0) votes on all MGC voting matters.
	5. Cannot use any MGC funds, resources, or events.
4. Inactive chapters must complete the following tasks to return to active status:
	1. Complete all uncompleted tasks assigned in probation status.
	2. Co-sponsor a non-social event with an organization outside of the MGC.
5. Chapters that remain on inactive status for one (1) academic year will be disaffiliated from the MGC.

## **Section 6: Disaffiliate Chapters**

1. Disaffiliate Member Chapters have violated any MGC constitutional components or have been an Inactive Chapter for one (1) academic year.
2. Disaffiliation is a decision only the chapter in question and/or the general council, by voting, can make.

## **Section 7: Three-Strike Rule**

1. The Three-Strike rule shall be implemented as a disciplinary measure for chapters unable to adhere by the following standards:
	1. MGC Legislative
		1. Providing chapter updates prior to the beginning of the meeting.
		2. Having an unexcused absence.
	2. MGC hosted or sponsored events
		1. Having an unexcused absence.
		2. Not meeting the attendance requirement specified for each event.
	3. Projects and deadlines
		1. Not completing projects and deadlines assigned by the Executive Board by the posted date.
		2. Not submitting required documentation assigned by the Executive Board by the posted date.
		3. Not responding to MGC communications within 48 hours
		4. Not meeting the expectations of your chapter status (member, inactive, affiliate, etc.) as laid out in Article II Sections 2.B, 3.B, and 4-6.
2. The three strikes shall be implemented as followed
	1. Strike 1: Written warning from the MGC Executive Board sent to the chapter president
	2. Strike 2: Written warning from the MGC President sent to the chapter president
	3. Strike 3: Judicial hearing with the judicial board as laid out in the Judicial Board Manual
		1. A chapter may be placed on probation (Article II, Section 5) following the judicial hearing
3. A chapter’s strike record will reset at the beginning of each semester
4. Financial Strikes
	1. Financial strikes will operate on a separate and specialized system based on late payments for MGC dues.
		1. Strike 1 – Chapter misses the initial deadline. MGC Exec will give a notification via email that the deadline has been missed, and a strike has been issued.
		2. Strike 2 – Chapter payment is 14 days late. MGC Exec will give a notification via email that the deadline has been missed, and a strike has been issued.
		3. Strike 3 – Chapter is 28 days late. MGC Exec will give a notification via email that the deadline has been missed, and a strike has been issued.
	2. After three (3) financial strikes the chapter will automatically be put on financial probation and must follow the procedure laid out in Article VI Section 2.
	3. A chapter's financial strike record will not accrue across multiple payments and will not impact the total strike count.
5. To appeal a strike that is issued to a given chapter you must:
	1. Send an appeal via email to meet in person within one (1) week of strike notification with an outline of the strike assigned and a reason why the organization should not be given the strike.
	2. Appeals should be sent to Vice President of Reports and Records, respective Vice Presidents, MGC Advisor, and person appeals.
6. Chapters are allowed to make two (2) appeals per semester.

# **ARTICLE III: DUTIES OF OFFICERS**

## **Section 1: General Executive Board**

1. There shall be an Executive Board comprised of six (6) elected officers: President, Vice President of Finance & Operations, Vice President of Membership, Vice President of Programming, Vice President of Public Relations & Marketing, and Vice President of Reports & Records.
2. An officer of the executive board cannot be president of their own chapter while they are serving their term on the Executive Board.
3. In the case of a tie in any vote of the delegates on any issues, it will be the responsibility of the Executive Board to come to a decision to break the tie.
4. The Executive Board shall host a retreat annually in the fall semester where the Executive Board and general members will review the Constitution.
5. Each member of the Executive Board shall host weekly office hours, at a minimum of two (2) hours.
6. All members of the Executive Board must be available for and attend Exec and Legislative meetings.
7. Officers must be an active member of an active Member chapter in good standing with the MP, and the University of Iowa

## **Section 1.A: President**

1. Serve as chairperson of the Executive Board.
2. Call and preside at all meetings of the Executive Board and the General Council.
3. Serve as official spokesperson and liaison between MGC, the Interfraternity Council (IFC), the National Pan-Hellenic Council (NPHC) and the PanHellenic Council (PHC) governing bodies, Fraternity and Sorority Life Programs, and on and off campus community partners.
4. Meet regularly with a member of the Fraternity and Sorority Life staff.
5. Maintain a contact list of University officials and public professionals pertinent to MGC business, including but not limited to the Division of Student Life, Office of Leadership, Service and Civic Engagement, Student Org Business Office, Office of Student Accountability, and the Office of the Dean of Students.
6. Serve as a member on the Risk Reduction and Management Committee.
7. Responsible for completing the AFLV Awards Electronic Binder as assigned.
8. The MGC President will need to host a pre-LAUNCH meeting at the start of every semester.
9. Perform other duties as assigned.
10. Follow FSL contract.
11. Host monthly president roundtables
12. Attend one (1) event of each chapter in the MGC during their term.
13. Attend regular meetings with the FSL staff, council presidents, Office of Student Accountability, and Division of Student Life.

## **Section 1.B: Vice President of Finance & Operations**

1. Perform the duties of the President in their absence.
2. Receive all payments from chapter dues and fines and provide receipts.
3. Responsible for creating an annual budget, staying above our reserve minimum, and distributing copies to MGC member organizations.
4. Maintain up-to-date financial records; give updates at each legislative meeting, semester reports, and an annual report at the end of the term.
5. Responsible for submitting applications for additional funding as needed by the Council.
6. Responsible for completing the AFLV Awards Electronic Binder as assigned.
7. Serve as a member of the Fraternity and Sorority Life Finance and Operations committee and the Education and Leadership committee.
8. Meet with Fraternity and Sorority Life program staff as needed.
9. Perform other duties as assigned.
10. Follow FSL contract.
11. Maintain a list of important recurring vendors for the MGC.
12. Maintain an up-to-date ledger of all MGC’s ingoing and outgoing expenses.
13. Chair the MGC Financial Committee

## **Section 1.C: Vice President of Membership**

1. Coordinate the Meet the Greeks program each semester.
2. Assist in the coordination of the Fall New Member Day.
3. Serve as the liaison with organizations that are interested in expanding to the University of Iowa.
4. Represent MGC during any events in which recruitment may occur.
	1. EX. Hawkeye Visit Days, Multicultural Visit Day, FSL Recruitment Fair, etc.
5. Serve as a member of the Fraternity and Sorority Life Membership Intake/Recruitment Committee and Academic Achievement Committee.
6. Be notified of recruitment events for all Affiliate and Member Chapters prior to the start of each. semester for their official recruitment period.
7. Responsible for completing the AFLV Awards Electronic Binder as assigned.
8. Meet with Fraternity and Sorority Life program staff as needed.
9. Perform other duties as assigned.
10. Responsibilities of Pre-joining education.
11. Follow FSL Contract.
12. Represent MGC at all FSL presentations as a part of the summer orientation programs.
13. Host monthly roundtables with the recruitment/intake chairs of each chapter

## **Section 1.D: Vice President of Programming**

1. Coordinate all committees for MGC events.
2. Coordinate one (1) social/educational and one (1) community service/philanthropy event per semester.
3. Be part of any planning of community service events with the rest of FSL community.
4. Head planning for any additional programs.
5. Responsible for completing the AFLV Awards Electronic Binder as assigned.
6. Serve as a member of Fraternity and Sorority Life Philanthropy and Services committee.
7. Meet with Fraternity and Sorority Life program staff as needed.
8. Perform other duties as assigned.
9. Follow FSL contract.
10. Release date holds for mandatory MGC events for the semester within the first three (3) weeks of the semester.
	1. Date hold is defined as a date within the academic semester in which MGC will be hosting an event.
11. Release finalized details or event cancelations at least three (3) weeks prior to each event.
	1. Finalized details is defined as date, time, location, and attendance requirement.
12. Chair the MGC Programming Committee
13. Host monthly roundtables with the programming chairs of each chapter

## **Section 1.E: Vice President of Public Relations & Marketing**

1. Work with the Executive Board to create promotional materials for MGC sponsored programs.
2. Work closely with IFC, PHC, and NPHC officers responsible for marketing.
3. Responsible for taking and collecting pictures of all MGC events.
4. Responsible for making sure the FSL website is up to date and submitting stories of MGC or its chapters on a regular basis.
5. Responsible for the creation and updating of publication pieces to advertise the member organizations of the MGC.
6. Serve as a member of the Fraternity and Sorority Marketing and Public Relations committee.
7. Meet with the Fraternity and Sorority Life program staff as needed.
8. Responsible for completing the AFLV Awards Electronic Binder as assigned.
9. Perform other duties as assigned.
10. Maintain a master list of social media handles for FSL accounts, University of Iowa Organizations as well as University of Iowa facilities.
11. Follow FSL contract.
12. Maintain up to date photos of all chapters and the Executive Board in the MGC room
13. Host monthly roundtable meetings with the marketing chairs of each chapter

## **Section 1.F: Vice President of Reports and Records**

1. Maintain a calendar of programs sponsored by MGC Chapters.
2. Responsible for scheduling rooms for MGC programs.
3. Create executive and legislative council meeting agendas.
4. Record attendance and minutes at executive and legislative council meetings.
5. Record all strikes and strike appeals assigned to chapters.
6. Notify Member chapter, Affiliate Member chapters, and Executive Board members of strikes received.
7. Maintain an up-to-date list of MGC membership and delegate contact information.
8. Responsible for reviewing and publicly storing all executive and legislative council meeting agendas and minutes at the end of each semester.
9. Responsible for distributing MGC Constitution, Risk Management Procedures, and any other necessary documents to the Member and Affiliate Member chapters.
10. Meet with Fraternity and Sorority Life program staff as needed.
11. Responsible for completing the AFLV Awards Electronic Binder as assigned.
12. Perform other duties as assigned.
13. Follow FSL Contract.
14. Ensure all members of the MGC have access to the MGC SharePoint

# **ARTICLE IV: ELECTIONS OF OFFICERS**

## **Section 1: The Officer Qualifications**

1. All candidates must have and maintain a 2.5 cumulative GPA.
2. Candidates running for the position of President must have been a member of their organization for at least two (2) semesters.
3. Candidates running for any Vice President positions must have been a member of their organization for at least one (1) semester.
4. All candidates must have held a leadership position within their chapter or MGC, prior to running (examples include: Committee Chair or serving on the Homecoming or Greek Week committee).
5. Cannot also serve as President of their chapter, during their executive board term.
6. All candidates running must be part of an active Member Chapter of MGC.
7. All candidates running must be an Active Member of their own chapter.
8. These qualifications will be waived under the discretion of the Executive Board.

## **Section 2: Election Process**

1. Elections will be held within the first two weeks of November
2. All candidates must fill out and turn in an application one (1) week prior to elections.
3. All candidates must prepare a speech of three (3) minutes or less for each position in which they are applying.
4. A question/answer session will follow candidate speeches.
	1. All candidates running for positions will not be allowed in the room while the other candidate is speaking or during the questioning.
5. Voting
	1. Each chapter must have at least one (1) voting representative present during any legislative meetings where an election is taking place, but each chapter will only receive one (1) vote.
	2. The winning candidate must receive more than 50% of the votes to win; if necessary, runoffs will be held to attain this.
	3. In the event of a tie, the MGC Executive Board will decide who will fill the position.

## **Section 3 Executive Board Vacancy Procedures**

1. President Vacancies
	1. In the event of a resignation, the outgoing president shall lead a search for their replacement.
		1. If the outgoing president is unavailable, then the remaining executive board shall designate a member to lead the search.
	2. Once a presidential vacancy is known the following steps should be taken
		1. Chapters shall be informed as soon as possible that the vacancy has occurred.
		2. The executive board shall begin accepting letters of interest, with a deadline of 2 weeks from the legislative meeting at which the submissions are opened.
			1. In the event of zero applications, the submission window should be expanded in 1-week increments.
			2. Letters of interest should include evidence of meeting requirements of the position as well as reasoning for individual’s interest in the position.
	3. Following the collection of letters of interest, the executive board shall act as quickly as possible to select a new president.
		1. In the event of only one qualified submission, the executive board shall vote to move forward with that individual, with an official confirmation vote held during legislative the week of the appointment.
		2. In the event of multiple submissions, standard election procedures shall be followed, including but not limited to, having candidates present~~,~~ and a period of questioning.
	4. In the event of a late-term vacancy the e-board may decide to not seek to fill a vacancy and absorb the position and select a point-of-contact for the remainder of the term.
	5. In the event of a summer vacancy, the executive board shall appoint one of the remaining members to serve as temporary president in order to maintain a point of contact throughout the summer.
		1. Procedures to fill the vacancy shall commence at the first legislative meeting of the semester.
2. All other Executive Board Vacancies
	1. The president shall handle all vacancy procedures related to other executive board positions.
		1. Chapters shall be informed as soon as possible of any vacancy.
		2. The president shall accept letters of interest for 1-week following the notification of a vacancy at legislative.
			1. In the event of no applications the submission window shall be expanded in 1-week increments until the position is filled or it is decided not to fill the position due to lack of interest
			2. If only one qualified application is received the president shall appoint that individual with a confirmation vote in legislative the week of the appointment
		3. In the event of multiple submissions, standard election procedures shall be followed, including but not limited to, having candidates present, and a period of questioning.
	2. If a replacement is unable to be found the president has jurisdiction and shall divide up the responsibilities of the position amongst the remaining executive board.
	3. In the event of a late-term vacancy, the e-board may decide to not seek to fill a vacancy and absorb the position.
	4. In the event of summer vacancies, the position shall be absorbed until the start of the school year.

# **ARTICLE V: IMPEACHMENT OF OFFICERS**

## **Section 1: Impeachment**

1. Removal from Office:
	1. All elected officers may be subject to impeachment consistent with violation of any Article of the MGC’s Constitution and Bylaws.
2. Procedure:
	1. Any active member organization(s) or executive officer(s) may bring an officer of the MGC Executive Board up for impeachment with due cause. The alleged violations must be presented in writing and presented by sponsoring organization(s) or executive officer(s) at a Legislative meeting.
	2. The Executive Board will send a letter out to the alleged person notifying them of their violations.
	3. The alleged person will have one (1) week to either resign or continue with judicial board hearing regarding possible impeachment.
3. Judicial Board & Hearing Notification:
	1. b. All Judicial Board members will be notified in writing of the alleged charges, the MGC officer accused, and the date and time of the hearing.
	2. All Judicial Board Members must be trained by the Office of Student Accountability within the first three (3) weeks of each Judicial Board term.
4. Hearing:
	1. The MGC Judicial Board will convene and formally review the accusations of the sponsoring organization(s) or executive officer(s) and formally ask questions of the accused MGC officer.
	2. The Judicial Board will deliberate and notify the accused officer of their findings within 48 hours via email.
5. Possible Sanctions:
	1. Removal from office (majority vote of the Judicial Board required)
	2. Fine (amount to be determined by the Judicial Board and FSL Staff)
	3. Educational sanction.
	4. Community service.
	5. A combination of the above
6. Appeal
	1. Any chapter wishing to appeal the Judicial Board’s decision must present their case to the MGC Executive Board within 30 days of the decision being made.
	2. The decision of the Executive Board will be the final decision.
	3. Should an appeal need to be made during a regular school break or over the summer, the Executive Board and chapter in question can set up a specialized schedule for a one-time use.

## **Section 2 Interim Suspension of Officers**

1. In the event of an E-board member’s chapter being placed on interim suspension while under investigation, the member shall be temporarily removed, and the position duties absorbed by the remaining E-board.
2. Once the investigation ends, the E-board shall assess whether that member shall either be reinstated or to pursue impeachment proceedings, depending on the outcome.

# **ARTICLE VI: FINANCES**

## **Section 1: Dues**

1. Council dues will be assessed by semester at a $10 per member rate for each Affiliate and Member Chapter.
2. The Vice President of Finance & Operations will provide invoices 6 weeks after the start of the semester.
3. Each Affiliate or Member chapter’s invoice will be based on their chapter roster submitted to Fraternity and Sorority Life Programs.
4. Dues must be submitted to the Student Organization Business Office (SOBO) by the date indicated on the invoice (selected by the VP of Finance and Operations).
5. Each Affiliate and Member Chapter will also be sent invoices for Fraternity and Sorority Life dues by the Office of Fraternity and Sorority Life. The amount of these dues is determined by the Office of Fraternity and Sorority Life. These dues are separate from the MGC dues and must be paid by the dated posted on each respective invoice.

## **Section 2: Delinquent Accounts**

1. An organization that is delinquent in its dues to the MGC will be placed on financial probation and shall:
	1. Lose all voting rightsat Legislative meetings until the balance is paid in full.
	2. Lose their right to attend any MGC sponsored events until the balance is paid in full.
	3. Be subject to further disciplinary action by the Judicial Board as deemed necessary by the MGC Executive Board and MGC Advisor.
2. Delinquent is defined as a chapter that has received three (3) financial strikes from the MGC.
3. Financial probation will be lifted once the outstanding balance is paid in full and confirmed by the MGC Executive Board via email.

## **Section 3: Account Balance**

1. At the end of each semester, the MGC account should contain a minimum of $300.
2. The Vice President of Finance & Operations will monitor the account and supplement dues with fundraising efforts as needed.

## **Section 4: Finance Statement**

1. The Multicultural Greek Council is required to deposit all receipts in and make disbursements through the Student Organization Business Office, or Recreational Services.
2. Upon dissolution, state money and mandatory student fees revert back to the granting organization.
3. Inactive organizations will be considered dissolved after five years of no-account activity.
	1. Revenue generated dollars or “00 funds” must be divided as stated in this Constitution and carried out by our leadership. Our organization’s remaining revenue generated dollars or “00 funds” will be divided or disbursed to Student Organizational Business Office (SOBO) or the MGC “00 Account”.
	2. If this organization has dissolved and revenue generated dollars or “00 funds” have not been divided as stated in this Constitution by five years from last account activity, funds in our “00 account” will revert to an account specified for this purpose within student government(s). These funds will then be available for distribution through student government(s) guidelines in accordance with University of Iowa policy.

# **ARTICLE VII: ABSENCES & TARDINESS**

## **Section 1: Absences**

1. Each Member Chapter and Affiliate Chapter is allowed two (2) excused absences per semester without any repercussions.
	1. An excused absence is one in which the President, Vice President of Reports and Records was made aware of via email, text, or GroupMe at least 24 hours in advance.
	2. Excused absences are also in any case of severe illness or emergency.
2. Member Chapters and Affiliate Chapters will follow the Three Strike Rule (Article II, Section 6) regarding unexcused absences from Legislative roundtables, or any MGC hosted or sponsored events.

## **Section 2: Executive Board Absences**

1. Each MGC Executive Board member is allowed two (2) excused absences per semester without any repercussions.
	1. An excused absence is one in which an MGC Executive Board member, preferably the President, Advisor, or Vice President of Reports and Records was made aware of at least 24 hours in advance. Excused absences are also in any case of severe illness or emergency.
	2. MGC Executive Board members will follow the Three Strike Rule (Article II, Section 6) regarding unexcused absences from Legislative meetings, roundtables, or any MGC hosted or sponsored events.

## **Section 3: Tardiness**

1. A tardy is defined as arriving five (5) minutes after a meeting is called to order or an event has begun
2. Each Member Chapter, Affiliate Chapter and Executive Board member is allowed two (2) tardies for any required event or meeting per semester without any repercussions.
3. After two (2) tardies have been recorded, the Member or Affiliate Chapter will receive a strike.

# **ARTICLE VIII: PROGRAMS & EVENTS**

## **Section 1: Activity Calendar Dates**

1. MGC Event Forms are found online via the MGC Engage portal, as well as the MGC SharePoint. These forms serve as a tool for the governing council to monitor the events hosted by the member and affiliate chapters of the MGC.
	1. The purpose of the MGC event forms are to allow ample time for the entire University of Iowa community to be notified about the event and able to attend.
2. MGC Event Forms must be submitted two (2) weeks prior by the chapter hosting a public event. Public events are defined as activities that are open to nonmembers of the hosting chapter.
	1. All forms will be reviewed by the VP of Programming within 48 hours of submission.
	2. Events that use an invite-only guest list do not need to be reported to the council (i.e. interviews, date parties, etc.).
	3. If an event form is submitted less than two (2) weeks before a proposed event, approval is at the discretion of the MGC Executive Board.
	4. In the case of a form being denied by the council, the member chapter can have the opportunity to appeal the decision of the VP of Programming at a regularly scheduled legislative council meeting by majority vote.
	5. Failure to submit an event form on time will result in a strike for the chapter.
3. On the first meeting of every semester, each active member and affiliate member organization will have the opportunity to fill out the MGC event calendar. Each organization is required to update the MGC event calendar in at least two (2) weeks prior to an event.

## **Section 2: Philanthropy and Community Service**

1. Event registration process must be completed and submitted two (2) weeks prior to the start of the event.
2. A maximum of two (2) philanthropic events can be held within the MGC community on the same day if the two events do not overlap for more than one hour of time. Philanthropic events taking place over multiple consecutive days are exempt from this rule.
3. Affiliate and Member Chapters are required to log two (2) hours of community service per member in their organization by the end of each semester on Engage.
4. Affiliate and Member Chapters must attend at least one (1) Circle of Sisterhood event per semester.

## **Section 3: Recruitment Events**

1. All Member and Affiliate chapters of MGC will adhere to all Membership Intake guidelines as noted in the FSL Intake Guidelines. Needed information from those guidelines will be shared with MGC executive board members.
	1. See addendum

# **ARTICLE IX: EVENT & ALCOHOL POLICY**

1. All Member and Affiliate chapters of MGC will adhere to all Event & Alcohol Policies as noted in the FSL Social & Events Policy. Needed information from those guidelines will be shared with MGC executive board members.
	1. See addendum

# ARTICLE X: MEETINGS

## **Section 1: Executive Board Meetings**

1. The MGC Executive Board will choose a meeting time based to give updates and discuss current business.
2. Executive officer updates must be submitted prior to the start of the meeting. Officers must indicate if they have no updates.

## **Section 2: Legislative Meetings**

1. The Legislative Body consist of one (1) delegate from each Active Member Chapter, the MGC Executive Board, and the MGC Advisor.
2. All chapter updates must be submitted prior to the start of the meeting. Delegates must indicate if they have no updates. Failure to do so will result in a strike.

## **Section 4: Meeting Times**

1. Meeting times for both legislative and executive board meetings shall be proposed by the E-board two weeks prior to the end of each semester.
	1. Legislative will vote to confirm only the next semester’s legislative meeting time.
	2. Legislative shall be informed of the E-board meeting time.
2. Both meeting times should be within business hours, if possible, in order to respect FSLP staff
	1. Business Hours are defined as Monday through Friday, 8am to 5pm

## **Section 3: Emergency Meetings**

1. The Executive Board may call an emergency council meeting with a 48-hour advance notice to member and affiliate organizations.

## **Section 4: Quorum**

1. In order for regular business to be conducted. MGC meetings must meet the following criteria:
	1. The MGC President and Vice President of Finance & Operations or their designated replacement must be on hand to officially run and record the meeting.
	2. More than one-half (50%) of member chapters and affiliate chapters must be present to vote.

## **Section 5: Robert’s Rules**

1. The University of Iowa Multicultural Greek Council shall be governed by Robert’s Rules of Order Newly Revised Edition except in matters specifically provided for in the Constitution, bylaws, and standing rules.

## **Section 6: Delegates**

1. Each Member and Affiliate Member chapter in MGC must provide a delegate for their organization.
	1. Delegates must be affiliated with a chapter of the MGC, but can be of any membership status, including but not limited to New Member, Active Member, or Alumni.
	2. If a chapter delegate is not present but another representative of that chapter is, that representative maintains the right to vote on behalf of their chapter.
2. Additional members of an MGC organization may attend MGC Meetings, not just chapter delegates. Additional members may be a part of discussion, but each chapter will only receive one (1) vote that must be placed by the delegate(s).
3. Expectations
	1. Delegates are available for the time of legislative meetings.
	2. Delegates are able to vote on behalf of their chapter. This ability does not have an official marker of clearance but is rather based on the individual procedures and expectation of each chapter, respectively.
	3. Delegate must maintain regular contact with their chapter to share updates and learn what the chapter is currently doing. Regular is defined as at least once a week.

## **Section 7 Voting**

1. Each Member chapter shall have one (1) vote.
2. The MGC Executive Board members will not have a vote, unless in the case of a tie.
3. In the event that a tie occurs in a vote, the delegates shall be given a second opportunity to discuss an issue and then vote again.
	1. If a tie remains, then the issue shall be voted upon by the MGC Executive Board, who shall vote in the interest of the Council.
	2. If a tie still remains, then the issue shall be decided by the MGC President.

# ARTICLE XI: EXPANSION

## **Section 1: Criteria for Joining**

1. All fraternities or sororities are welcome to apply for council membership at the beginning of each semester.
2. The following parameters must be met prior to Council approval. The Legislative will make the decision, and the applying fraternity or sorority should meet the following criteria:
	1. The applying organization must have at least five (5) active members who are full-time students at the University of Iowa at the time of application.
	2. Each member of the applying organization must be in good standing with the University of Iowa.
	3. The applying organizations must be recognized by Fraternity and Sorority Life Programs as a fraternity or sorority, at the University of Iowa

## **Section 2: Interest Groups of the Multicultural Greek Council**

1. Interest groups are a group of individuals on campus in the first stage of the process leading to installation as a chapter of a Greek-letter organization. These groups have a specific organization that they would like to become an expansion of.
2. Interest groups are required to attend one (1) Legislative meeting to introduce themselves, and this meeting shall be decided by the Executive Board.
	1. The interest group must introduce their mission, vision, purpose, and National Board requirements.
	2. The interest group must provide documentation of their accomplishments, future plans, and their timeline for becoming a colony chapter of their organization.
3. The interest group must notify the VP of Membership of its presence and desire to join the Multicultural Greek Council prior to taking any other further actions.
	1. These actions include any collaborations with any Member or Affiliate members of the MGC, using MGC funds, resources, and events, unless the interest group has stated no intentions of becoming a part of the MGC.

## **Section 3: Application Packet**

1. Organizations interested in joining the MGC must submit an Application Packet which includes:
	1. Letter of intent on how the organization would benefit from participation in the MGC.
	2. Philanthropies and community service projects in which the organization participates or sponsors.
	3. Purpose and goals of the organizations.
	4. Roster of current members with a listing of the chapter officers
	5. A local chapter constitution.
	6. Written documentation of future plans for their organization.
2. The applying member organization must meet with the MGC Vice President of Membership to ensure that the packet is successfully completed one (1) week prior to submitting the packet.
3. Complete Application Packets must be submitted to the MGC Vice President of Membership.

## **Section 5: Approval Process**

1. After a completed Application Packet or a Membership Presentation has been submitted to the Vice President of Membership, the MGC Executive Board will review the application.
2. At the next Legislative meeting, a copy of the Application Packet/Membership Presentation Slide will be distributed to member delegates to send back to their organization.
3. Members of the potential organization will attend the meeting to present why they are interested in joining the MGC and to answer questions from the MGC delegates and executive board.
4. At the next Legislative meeting, the current MGC delegates will vote on the Application or membership presentation presented based on their organization’s decisions.
	1. A unanimous vote is required to allow a new organization to join the council.
5. Once approved, the new organization shall have full membership rights in the MGC.

## **Section 4: Membership Chapter Presentation**

1. Affiliated Chapters who are interested in retaining full membership status with the MGC must create a presentation, which includes:
	1. Organization Name
	2. Vision and Purpose of the organization
	3. History of the organization
	4. Facts about the organization
	5. An explanation of how the organization would benefit from participation in MGC
2. The applying Affiliate Chapter must have at least five (5) members who are full-time students in good standing at the University of Iowa at the time of the presentation.
3. The applying Affiliate Chapter must meet with the MGC Vice President of Membership to ensure that the presentation is successfully completed one (1) week prior to presenting.
4. The applying Affiliate Chapter must come in during one (1) of the Legislative meetings, that is decided by the Executive Board to come in.

# **ARTICLE XII: HAZING**

## **Section 1: Hazing**

1. All forms of hazing or pre-initiation activities which are defined as hazing shall be banned.
2. Hazing is defined as any action taken or situation created, intentionally, whether on or off university premises to produce mental or physical discomfort, embarrassment, harassment or ridicule. Such activities and situations include creation of excessive fatigue; physical and psychological shocks; wearing, publicly, apparel which is conspicuous and not normally in good taste; engaging in public stunts and jokes; morally degrading or humiliating games and activities; and any other activities which are not consistent with the regulations and policies of the educational institution.
3. If a report is made that a member, affiliate member, or interest group of a fraternity or sorority is hazing, the Executive Board will inform the Advisor.
4. All reports of hazing may be made anonymously to the Executive Board in any form of communication including but not limited to email, verbal, written, etc.

## **Section 2: Risks**

1. Every chapter is expected to follow both their National Organization’s policies on Hazing, as well as any rules/policies from the University of Iowa.

# **ARTICLE XII: HUMAN RIGHTS POLICY**

1. In no aspect of its programs shall there be any difference in the treatment of persons on the basis of race, creed, color, religion, national origin, age, sex, pregnancy, disability, genetic information, status as a U.S. veteran, service in the U.S. military, sexual orientation, gender identity, associational preferences, or any other classification which would deprive the person of consideration as an individual. The organization will guarantee that equal opportunity and equal access to membership, programming, facilities, and benefits shall be open to all persons. At least eighty percent (80%) of this organization’s membership must be composed of UI students.

# **ARTICLE XV: AMENDMENTS**

1. Proposals for an amendment to the Constitution must be presented at any Legislative meeting.
2. There must be at least a two (2) week time period between the times of the proposed Constitutional Amendment and voting on the Amendment, during which time each chapter’s delegate shall present the amendment for approval in his or her respective chapter.
3. Amendments require three-fourths (3/4) approval of the voting delegates to pass and cannot pass unless all chapters have voting delegates present.
4. An amendment is defined as anything that changes the ­meaning, interpretation, or action of anything laid out in the constitution. Grammatical, spelling, and formatting changes, alongside anything that does not violate that aforementioned rule, may be made by the MGC Executive Board without a vote from the legislative body, but must be presented to the legislative body within two (2) weeks of its implementation.
	1. If a chapter disagrees with a change made by the MGC Executive Board it will be immediately revoked and made into a voting matter so long as the Executive Board is notified within two (2) of the change being presented to the legislative body.